

AHWATUKEE CUSTOM ESTATES MANAGEMENT ASSOCIATION, INC.

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Mail or Hand Deliver to: Cornerstone Properties, Inc., 4523 E. Broadway Rd. Phoenix, AZ 85040

ARCHITECTURAL REVIEW COMMITTEE SUBMITTAL FORM

Owner's Name(s) _____ Lot # _____ Subdivision _____

Lot Address _____ Phone _____

Mail Address _____

Email Address _____

Contractor _____ Phone _____

Contractor's Address _____ License # _____

Description of work to be performed: _____

Please include and **initial** appropriate line:

1. Plans (electronic PDF)

Required / Attached

Not applicable

2. Photos (electronic)

Required / Attached

Not applicable

3. Drainage & Grading Plans stamped by Civil Engineer (electronic PDF) Please check one option below.

Required / Attached. All new construction, new pool installations, additions and other improvements that could possibly change the current drainage and grading.

Not applicable. (Interior renovations, exterior painting, roof, windows, doors, etc.) I/We certify this project will not touch the ground.

Not required. I/We are doing small outdoor projects without alterations to the current grading and drainage. I/We certify no alterations will be made to the drainage & grading.

Owner's Signature

Date

4. Exterior paint color: (electronic PDF: swatches from the manufacturer; for custom colors please paint 2 samples of each color, on paper (letter size): mail one copy to the office and have one copy available at the site for the ARC review). Architectural pop-outs are not trim. Please list all trim color areas below and identify them on the photos. Trim color areas I wish to paint are the following:

Body: Manufacturer name/color/number _____

Trim: Manufacturer name/color/number _____

Not applicable. I/We are not painting.

5. Cut sheet(s) from the manufacturer for all materials (electronic PDF). In addition, please have samples available at the site for small materials such as: roof tiles, pavers, veneer stone/tile, gravel, etc., for the ARC review. Large materials such as doors, windows, solar panels, etc., do not require a sample.

Required / Attached

Not applicable. I/We are not using any materials for this project.

ACKNOWLEDGEMENT

Review and **initial** all of the following:

- I/We are the owner(s) of Lot # _____ in Ahwatukee Custom Estates.
- I/We have a copy of the current Architectural Guidelines (AG) and the Covenants, Conditions, & Restrictions (CC&R's) for this property.
- The attached plan is in compliance with the AG & CC&R's.
- The attached plan is not identical to any existing dwelling within Ahwatukee Custom Estates.
- The attached plan is being submitted for approval of the ACE Board of Directors prior to the commencement of any changes to the property.
- Any future additions or modifications to this plan, or any future plans will be submitted for approval of the ACE Board of Directors prior to commencement of any changes to the property.
- I/We acknowledge that neither the approval of the plans nor the approval of the actual construction by the Association constitutes a representation or warranty that the plans or construction comply with applicable governmental requirements or applicable engineering, design or safety standards.
- I/We acknowledge liability and/or responsibility for construction cleanup and ensure that my contractor will not dump any materials within the Ahwatukee Custom Estates subdivisions. My/Our lot shall remain clean during the construction.
- I/We understand that the Association may take a legal action due to a deviation from the approved plans or other enforcement action to enforce the Governing Documents, if I/We fail to make corrections to comply with the approved plans.
- I/We understand that we are required to request final inspection in writing after completion.
- I/We acknowledge that within thirty (30) business days after the final on-site compliance meeting, the Association or its designated committee shall provide a written report either: (i) approving the project as completed; or, (ii) outlining any deficiencies, violations or unapproved variations from the approved development plans, if any, that have come to the attention of the Association. If the report identifies any deficiencies, violations, or unapproved variations from the approved plans, the homeowner shall make corrections, comply with the approved plans and schedule another final inspection.

By signing the document, I/We agree with the above and agree to permit ACE Board of Directors to inspect the property during and after the completion of the project.

Owner's Signature

Date

**CITY OF PHOENIX
CODE FOR CONSTRUCTION HOURS**

The City of Phoenix has a code controlling construction hours. Construction hours are limited to:

6:00 a.m. – 7:00 p.m. **weekdays** from May 1 to September 30

7:00 a.m. – 7:00 p.m. **weekdays** beginning October 1 and including April 30

For further information on this code consult: www.municode.com Section 23-14 (h).

I have received a copy of the above information and the CC&R's and Architectural Guidelines, and agree to abide by the same:

Signature of Owner(s): _____ Date: _____

Signature of Builder/Contractor: _____ Date: _____

OR

____ Builder/Contractor unavailable to sign but is aware and will comply. I/We understand that we are responsible for contractor's compliance.

Signature of Owner(s): _____ Date: _____

AGENT ASSIGNMENT (Optional)

I/We assign an agent for my construction project. Agent's name: _____
Phone# _____. My/Our agent shall have all of my rights to interact with ACEMA and shall be liable for compliance with the CC&R's and Architectural Guidelines, but I/we acknowledge and agree that nothing shall relieve me/us of our responsibility for compliance with the CC&R's and Architectural Guidelines.

Owner's Signature

Date